Republic of the Philippines
Department of Education
REGION III
BATAAN HIGH SCHOOL FOR THE ARTS

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SCHOOL MEMORANDUM
No. 178, s. 2026

CORRIGENDUM TO SCHOOL MEMORANDUM NO. 178, s. 2026
Implementation of Energy Conservation Protocols

To: Deputy Directors
Functional Division Chiefs
Teaching and Non-teaching Personnel
All Others Concerned

1. In reference to **School Memorandum No. 178, s. 2026**, titled *"Implementation of Energy Conservation Protocols,"* this Corrigendum is hereby issued to revise the prescribed operating schedule of air-conditioning units (ACUs) within the school premises.

2. The previous memorandum stipulated that air-conditioning units shall be turned on at **9:00 a.m. and turned off at 4:00 p.m.** Through this Corrigendum, the prescribed operating schedule is hereby revised as follows:

- **Time to turn on:** 8:00 a.m.
- **Time to turn off:** 4:30 p.m.

3. All teaching and non-teaching personnel are directed to observe the revised schedule and ensure the proper and responsible use of air-conditioning units within their respective offices and work areas. Personnel concerned shall also ensure that ACUs are switched off promptly at 4:30 p.m., or earlier when their use is no longer necessary.

4. This adjustment shall be implemented in the spirit of responsible energy management, operational efficiency, and the maintenance of a conducive working environment, while continuing to promote the prudent use of electricity and other government resources.

5. All other provisions of School Memorandum No. 178, s. 2026, that are not inconsistent with this Corrigendum shall remain in full force and effect.

6. Immediate dissemination of and strict compliance with this Memorandum is earnestly desired.

MIA ARIANA P. TANCIONGCO, PhD
Director III
School Director

Encl.: none
Reference: CSC MC No. 38, s. 1992
To be indicated in the Perpetua Index under the following subjects
ENERGY CONSERVATIONS SERVICE DELIVERY
OSD01/AD01 October 21, 2026