



Republic of the Philippines
Department of Education

REGION III

BATAAN HIGH SCHOOL FOR THE ARTS

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SCHOOL MEMORANDUM

No. 172, s. 2026

SEPTEMBER 18, 2026

To: Deputy Directors
Chief Administrative Officers
School Parent Teacher Association
Young Artists
All School Office Personnel

**SIGNING OF SCHOLARSHIP AGREEMENT FOR
BHSA SCHOLARS IN GRADES 8-12**

1. This Office announces the conduct of signing of scholarship agreement for BHSA scholars in Grades 8 to 12 on September 25, 08:00 am onwards.
2. The activity shall formalize the commitments and responsibilities of the school, the scholars, and their parents/guardians in relation to the continued provision of scholarship support.
3. The Scholarship Agreement shall serve as a clear reference on the benefits, responsibilities, conditions, expectations, and obligations of the parties involved. It shall also reinforce the importance of scholars' compliance with applicable academic, artistic, behavioral, attendance, dormitory, child protection, and learner-welfare policies of the school.
4. Prior to the signing, an **online pre-activity meeting** shall be conducted on **September 24**, to orient Grades 8-12 scholars and their parents/guardians regarding the Scholarship Agreement, explain the signing procedures and documentary requirements, and provide an opportunity for questions and clarification.
5. **All concerned Grades 8-12 scholars and their parents/guardians** are expected to participate in the September 24 online pre-activity meeting and attend the scheduled signing on September 25, 2026. All parents/guardians shall bring a valid ID for documentary purposes.



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6. All documents and information gathered in connection with the activity shall be handled in accordance with applicable **DepEd policies, data privacy requirements, child protection standards, and BHSa policies and procedures.**
7. Immediate and widen dissemination of this Memorandum is desired.

MIA ARIANA P. TANCIONGCO, PhD
Director III, School Director

Encl.: As stated
To be indicated in the Perpetual Index
Under the following subjects
PROGRAM CONTRACT SCHOLARSHIP LEARNERS
SAO5 Sept. 17, 2026



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(Enclosure A)

SCHEDULE OF ACTIVITY

Date	Activity	Participants	Mode/Venue
01:00 PM September 24, 2026	Pre-Activity Online Meeting and Orientation on the Scholarship Agreement	Grades 8–12 Scholars and Parents/Guardians	Online
08: September 25, 2026	Signing of Scholarship Agreement	Grades 8–12 Scholars and Parents/Guardians	BHSA / Designated Venue

PROGRAM MATRIX

A. PRE-ACTIVITY ONLINE MEETING

September 24, 2026

Time	Activity	Person/Unit Involved
12:00 NN – 01:00 PM	Registration/Attendance	Student Affairs Division
01:00 PM – 01:10 PM	Opening and Activity Overview	Concerned BHSA Personnel
01:10 PM – 01:40 PM	Orientation on the Scholarship Agreement	Student Affairs Division
	Discussion of Scholarship Benefits, Responsibilities, and Conditions	Concerned BHSA Personnel
	Signing Procedures and Documentary Requirements	Student Affairs Division
01:40 – 02:00	Questions, Clarifications, and Concerns	Scholars and Parents/Guardians

B. SIGNING OF SCHOLARSHIP AGREEMENT

September 25, 2026

Time	Activity	Person/Unit Involved
8:00 – 8:30 AM	Registration and Verification	Student Affairs Division
8:30 – 9:00 AM onwards	Signing of Scholarship Agreement	School Administration, Scholars, Parents/Guardians
	Verification and Submission of Signed Agreements	Student Affairs Division