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Janet

Republic of the Philippines
Department of Education

REGION III

BATAAN HIGH SCHOOL FOR THE ARTS

SCHOOL MEMORANDUM

No. 169, s. 2026

**SHIFTING TO ALTERNATIVE WORK ARRANGEMENT
DUE TO HEAVY RAINFALL WARNING**

To: Deputy Directors
Chief, Functional Divisions
Teaching and Non-Teaching Personnel
All Others Concerned

1. In view of the Heavy Rainfall Warning (Orange Warning) issued by the Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA) and the National Disaster Risk Reduction and Management Council (NDRRMC) today, September 11, 2026, affecting the Municipality of Bagac, Bataan, and pursuant to *DepEd Order No. 22, s. 2024*, or the *Revised Guidelines on the Cancellation or Suspension of Classes and Work in Schools During Disasters and Emergencies*, work is hereby shifted to **Alternative Work Arrangement** effective today, **September 11, 2026**.
2. In line with this, all teaching and non-teaching personnel shall observe the appropriate Alternative Work Arrangement while ensuring the continuity of essential school operations and services.
3. Personnel are advised to remain accessible through official communication channels and to accomplish their assigned tasks and deliverables through appropriate work modalities, as applicable.
4. However, personnel whose functions are related to disaster risk reduction and management (DRRM), emergency response, health emergencies, security, and other critical operations shall report for duty or remain on standby, as necessary, to ensure the safety and welfare of learners, personnel, and school property.
5. All personnel are reminded to prioritize their safety and well-being and to exercise appropriate precautions in view of the prevailing weather conditions.
6. Immediate and wide dissemination of this Memorandum is earnestly desired.

MIA ARIANA P. TANCIONGCO, PhD

Director III
School Director

Encl.: None
Reference: as stated
To be indicated in the Perpetua Index under the following subjects
ALTERNATIVE WORK ARRANGEMENT

OSD06/ September 11, 2026