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Republic of the Philippines  
**Department of Education**  
REGION III  
DIVISION OF BATAAN  
**BATAAN HIGH SCHOOL FOR THE ARTS**

**SCHOOL MEMORANDUM**

No. 152, s. 2026

**ADMINISTRATION OF THE TERM 1 EXAMINATION**

To: Academic Affairs Division  
Teaching Personnel  
BHSA Scholars  
All Others Concerned

1. Pursuant to **DepEd Order No. 009, s. 2026** (*Three-Term School Calendar*) and **DepEd Order No. 015, s. 2026** (*Revised Guidelines on Classroom Assessment, Grading System, and Awards and Recognition*), Bataan High School for the Arts shall administer the **Term 1 Examination** to assess learners' mastery of the prescribed learning competencies and to ensure the integrity, fairness, and quality of the assessment process.
2. To ensure the orderly and standardized administration of the Term 1 Examination for School Year (SY) 2026–2027, all teaching personnel are hereby directed to observe the enclosed **Guidelines on the Administration of the Term 1 Examination**.
3. The examination shall be conducted on **August 19–20, 2026**. All teachers are likewise reminded to strictly adhere to the prescribed schedule for the submission of the Table of Specifications (TOS), examination materials, test results, item analysis, and grades.
4. **Enclosure:** As stated.
5. Immediate dissemination of and strict compliance with this Memorandum are hereby enjoined.

**MIA ARIANA P. TANCIONGCO, PhD**  
Director III / School Director

Enclosure: as stated  
To be included in the Perpetual Index  
Under the following subjects:  
ACADEMIC AFFAIRS  
EXAMINATION  
ASSESSMENT

AA01/RPB  
August 10, 2026



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**GUIDELINES ON THE ADMINISTRATION OF THE TERM 1 EXAMINATION**  
SY 2026–2027

**I. Rationale**

Pursuant to **DepEd Order No. 009, s. 2026**, *Implementing the Three-Term School Calendar for School Year 2026–2027*, and **DepEd Order No. 015, s. 2026**, *Revised Guidelines on Classroom Assessment, Grading System, and Awards and Recognition*, the Department of Education has adopted a Three-Term School Calendar with corresponding adjustments in classroom assessment and examinations. In compliance with these policies, the Bataan High School for the Arts shall administer the **Term 1 Examination** to assess learners' attainment of the prescribed learning competencies and generate evidence for instructional improvement and learner achievement.

**II. Objectives**

The Term 1 Examination aims to:

1. determine learners' mastery of the learning competencies covered during Term 1;
2. assess the effectiveness of classroom instruction;
3. identify learners requiring remediation and enrichment; and
4. provide valid and reliable assessment data for grading and instructional planning.

**III. Coverage of Competencies**

**A. Core Subject**

The Term 1 Examination shall cover the following:

| Coverage                                                                    | Percentage  |
|-----------------------------------------------------------------------------|-------------|
| Least Mastered Learning Competencies from the First Summative Test          | 20%         |
| Least Mastered Learning Competencies from the Second Summative Test         | 20%         |
| Competencies taught after the Second Summative Test up to the end of Term 1 | 60%         |
| <b>Total</b>                                                                | <b>100%</b> |

**B. Arts Specialized Subjects**

The Summative Test as Written Works for Arts Specialized Subjects.

| Coverage              | Percentage  |
|-----------------------|-------------|
| First Summative Test  | 50%         |
| Second Summative Test | 50%         |
| <b>Total</b>          | <b>100%</b> |



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**IV. Preparation of Examination**

1. All subject teachers shall prepare a **Table of Specifications (TOS)** aligned with the prescribed learning competencies and cognitive levels.
2. Examination questions shall be valid, reliable, fair, and aligned with the approved curriculum standards.
3. Test items shall reflect varied cognitive levels based on the Revised Bloom's Taxonomy.
4. Department Heads/Academic Coordinators shall review and validate all examination tools before reproduction.
5. All examination materials shall be treated with utmost confidentiality.

**V. Administration of the Examination**

1. The **Term 1 Examination** shall be administered on **August 19–20, 2026** following the approved examination schedule.
2. Teachers shall strictly observe the prescribed testing procedures and ensure an orderly, honest, and secure administration of the examination.
3. Learners shall comply with the school's examination policies and academic integrity standards.
4. Make-up examinations shall only be administered to learners with valid and duly approved reasons, subject to existing school policies.

**VI. Post-Examination Requirements**

Teachers shall conduct item analysis and examine learner performance to identify the least-mastered competencies, which shall serve as the basis for intervention, remediation, and instructional enhancement.

**VII. Term 1 Examination Schedule**

| Activity                                                                                                                                                           | Deadline           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| Submission of Table of Specifications (TOS) and Examination Tool                                                                                                   | August 10, 2026    |
| <ul style="list-style-type: none"><li>• Administration of Term 1 Examination- (Core Subjects)</li><li>• Second Summative Test- Arts Specialized Subjects</li></ul> | August 19–20, 2026 |
| Submission of Test Results and Item Analysis                                                                                                                       | September 1, 2026  |
| Submission of Grades to Class Advisers                                                                                                                             | September 4, 2026  |
| Homeroom PTA (HRPTA) Conference for Term 1                                                                                                                         | September 9, 2026  |

**VIII. Responsibilities**

**a. Subject Teachers**

- Prepare the TOS and examination tools.
- Administer the examination in accordance with school policies.
- Check examination papers promptly.
- Conduct item analysis and identify least mastered competencies.
- Submit examination results and grades within the prescribed timeline.



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**b. Department Heads/Academic Coordinators**

- Review and validate the TOS and examination tools.
- Monitor the administration of the examination.
- Ensure compliance with assessment policies.

**c. Class Advisers**

- Consolidate learners' grades.
- Coordinate with subject teachers regarding grade submission.
- Present learners' academic performance during the HRPTA Conference.

**IX. Effectivity**

These guidelines shall take effect immediately and shall remain in force for the administration of the **Term 1 Examination for School Year 2026–2027**. All teachers and concerned personnel are enjoined to strictly comply with these guidelines to ensure a fair, valid, and reliable assessment process.

  
**RONALD P. BANTUGAN, EdD**  
Chief-Academic Affairs