



Republic of the Philippines
Department of Education
REGION III

BATAAN HIGH SCHOOL FOR THE ARTS

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SCHOOL MEMORANDUM

No. 143, s. 2026

JUL 14 2026

CONDUCT OF MONTHLY EXECUTIVE COMMITTEE MEETING

To: Deputy Directors
Chief Administrative Officers
Chief Education Program Specialist
Teaching and Non-Teaching Personnel
All Other Concerned

1. In line with the school's commitment to continuous improvement, this Office announces the conduct of **Bataan High School for the Arts' (BHSA) Monthly Executive Committee Meeting** on **July 15, 2026, 9:00 AM to 5:00 PM** at the **BHSA Conference Room**.
2. The agenda of the said meeting are the following:

Office	Agenda	Action to be Taken
All Functional Divisions	1. Action items from the previous meeting	For information/discussion
Academic Division	2. Non-teaching personnel to handle art specialized subjects	For information
	3. Recommendation to craft BHSA Learning and Service Continuity Plan for SY 2026-2027	For discussion



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	4. Update on the Status of Visiting Teachers	For information	JUL 14 2026
Administrative Division	5. Incident report on cat bite/scratch	For information	
	6. Request to use split type aircon in dormitory room 15	For discussion	
	7. Preparation for payroll unit	For information	
	8. Awards and Recognition System for BHSA Personnel	For discussion	
Finance Division	9. Consolidated realignment for 2026	For information	
Student Affairs Division	10. Work Arrangement during class suspension	For discussion	
	11. Upcoming PTA Activities	For information	
	12. Meal Concerns	For discussion	
Office of the School Director	13. OSD Concerns	For discussion	



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3. The following regular ExeCom members are required to attend the meeting:

No.	Name	Position
1	Mia Ariana P. Tanciongco, PhD	Director III
2	Marlon I. Cardinoza	Deputy Director for Administrative and Finance
3	Atty. Bryan M. Santos, PhD, CESE	Deputy Director for Student and Academic Affairs
4	Ronald P. Bantugan	Chief- Academic Affairs Division
5	Alvin P. Hulipas	Chief- Administrative Division
6	Alma R. Garcia	Chief-Student Affairs Division
7	Bernadette M. Dela Cruz	Chief-Finance Division
8	Perlie Ann R. Torres-Samonte	Supervising Administrative Officer- ExeCom Secretariat
9	Haroun Seth M. Kawit	Planning Officer II- Execom Secretariat

4. For information and strict compliance.

MIA ARIANA P. TANCIONGCO, PhD

Director III
School Director