



Republic of the Philippines
Department of Education
REGION III

BATAAN HIGH SCHOOL FOR THE ARTS



SCHOOL MEMORANDUM

No. 131, s. 2026

JUN 25 2026

ADDENDUM ON SCHOOL MEMORANDUM NO. 004, S. 2026 "CONDUCT OF FLAG CEREMONY FOR TEACHING, TEACHING-RELATED AND NON-TEACHING PERSONNEL"

To: Deputy Directors
Chief, Functional Divisions
All Others Concerned

1. In reference to School Memorandum No. 004, s. 2026 "Conduct of Flag Ceremony for Teaching, Teaching-related and Non-Teaching Personnel" issued on January 8, 2026, this Office informs all personnel on the additional directives on the conduct of weekly flag ceremony.

2. All non-teaching personnel, including the MOOE/PSB Clerk, Utility and Watchman shall actively attend the Flag Ceremony every Monday at 8:00 A.M. in BHSA Admin Building Lobby.

3. In the absence of the Planning Officer II and the Supervising Administrative Officer designated to facilitate the Flag Ceremony, the following Administrative Assistants II from the division assigned to deliver the Trivia/Food for Thought shall be responsible for facilitating the entire conduct of the ceremony, to wit:

Name	Functional Division
Joshua M. Barometro	Academic Affairs Division
Christian C. Mangalindan	Student Affairs Division
Patrisse Shayne M. Arellano	Administrative Division
Jayvee C. Bantugan	Finance Division

In the absence of all ADAS II, Ms. Drexy R. David will facilitate the ceremony.

4. All concerned personnel shall strictly comply with the submission of the assigned Trivia/Food for Thought and shall be emailed to **harounseth.kawit@deped.gov.ph** on or before **12:00 noon every Friday**, to be read by personnel from the assigned division.

5. Chiefs of Functional Divisions are directed to announce brief updates on accomplishments, ongoing, and upcoming school/office activities for reminder, ensure transparency and knowledge of the body. Everyone is reminded to **maintain formality and solemnity** of the ceremonies.

6. All other provisions, details, and instructions stipulated in SM No. 004, s. 2026 shall remain in full force and effect.

7. Wide dissemination and strict compliance is directed.

JUN 24 2026
MIA ARIANA P. PANCIONGCO, PhD
Director III
School Director

Encl.: SM No. 004, s. 2026

Reference: as stated

To be indicated in the Perpetua Index under the following subjects

FLAG CEREMONY MANDATE

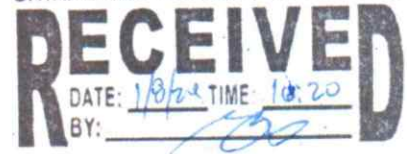
OSD01/OSD06/AD02 June 24, 2026



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BATAAN HIGH SCHOOL FOR THE ARTS

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SCHOOL MEMORANDUM

No. 004, s. 2026

JAN 08 2026

**CONDUCT OF FLAG CEREMONY FOR TEACHING, TEACHING-RELATED
AND NON-TEACHING PERSONNEL**

To: Chief, Functional Divisions
All Others Concerned

1. In compliance with **Republic Act No. 1265** "Flag Ceremony in Schools Act" and **Republic Act No. 8491** "Flag and Heraldic Code of the Philippines" mandating the conduct and participation in school flag raising ceremonies, this Office informs all personnel on the facilitation of Office of the School Director in the conduct of weekly flag ceremony for teaching-related and non-teaching personnel.
2. In essence, the mandatory attendance in flag ceremonies are legal obligations promoting national identity, discipline, and respect for national symbols in educational and governmental settings, especially in the Philippines.
3. The Flag Ceremony shall be conducted every Monday, or the next working day, if Monday is declared a holiday per Civil Service Commission Memorandum Circular No. 19, s. 2012. The ceremony will be held at 7:00 a.m. at the BHSA School Grounds for teachers and students and 8:00 a.m. at the BHSA Lobby for teaching-related and non-teaching personnel.
4. To ensure smooth flow, ICT personnel are humbly requested to setup and prepare the ICT equipment needed while the Planning Officer II alongside with the Supervising Administrative Officer of the Administrative Division is hereby directed to facilitate the weekly Flag Ceremony. An attendance sheet will be provided during the ceremony for attendance monitoring.
5. The slide decks for trivia/food for thought shall be forwarded on or before Friday at 12:00 noon before the assigned date while functional division chiefs announcement shall be communicated on or before 7:30 every Monday to the Planning Officer II.
6. For other inquiries and concerns, kindly visit Dir. Mia Ariana P. Tanciongco and/or email at miaariana.tanciongco@deped.gov.ph.
7. Enclosed is the assigned Trivia/Food for Thought per Functional Divisions.
8. Immediate and wide dissemination is desired.

MIA ARIANA P. TANCIONGCO, PhD
Director
School Director

Encl.: None

Reference: as stated

To be indicated in the Perpetua Index under the following subjects

FLAG CEREMONY MANDATE

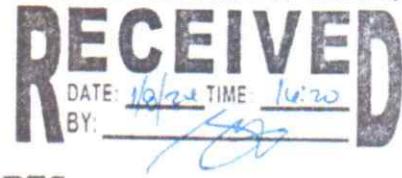
AD01/AD02/AD03 January 7, 2026



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Enclosure of School Memorandum No. 004, s. 2026

JAN 09 2026

ASSIGNED TRIVIA/FOOD FOR THOUGHT FOR FLAG CEREMONY
 Fiscal Year 2026

Schedule	Unit-In-Charge	Trivia/Food for Thought
January		
January 5	Finance	Trivia/ Liver Cancer and Viral Hepatitis Awareness and Prevention Month (Republic Act No. 10526 of 2012)
January 12	Academic Affairs	Food for Thought/ SELF-RELIANCE: Trustworthiness and Independence
January 19	Student Affairs	Trivia/ Zero Waste Month (Proclamation No. 760, s. 2014)
January 26	Admin	Food for Thought/ SELF-RELIANCE: Resourcefulness and Creativity
February		
February 2	Finance	Food for Thought/ LOVE: Service and Kindness
February 9	Academic Affairs	Trivia/ Philippine Heart Month (Proclamation No. 1096, s. 1973)
February 16	Student Affairs	Food for Thought/ LOVE: Friendliness, Selflessness, and Brotherhood
February 23	Admin	Trivia/ National Arts Month (Proclamation No. 683 s. 1991)
March		
March 2	Finance	Food for Thought/ EXCELLENCE: Productivity
March 9	Academic Affairs	Trivia/ Fire Prevention Month (Proclamation No. 115-A, s. 1966)
March 16	Student Affairs	Food for Thought/ EXCELLENCE: Quality
March 23	Admin	Trivia/ Women's Role in History Month (Proclamation No. 227, s. 1988)
March 30	Finance	Food for Thought/ EXCELLENCE: Perseverance
April		
April 6	Academic Affairs	Food for Thought/ SPIRITUALITY: Humility and Realization of Oneness w/ Other People & Beings
April 13	Student Affairs	Trivia/ Month of Planet Earth (Proclamation No. 1482, s. 2008)
April 20	Admin	Food for Thought/ SPIRITUALITY: Purity and Sensitivity to Religious Values
April 27	Finance	Trivia/ National Literature Month (Proclamation No. 968, s. 2015)
May		
May 4	Academic Affairs	Food for Thought/ HARMONY: Beauty
May 11	Student Affairs	Trivia/ Cervical Cancer Consciousness Month (Proclamation No. 368, s. 2003)



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May 18	Admin	Food for Thought/ HARMONY: Simplicity
May 25	Finance	Trivia/ National Heritage Month (Proclamation No. 439, s. 2003)

JAN 09 2026

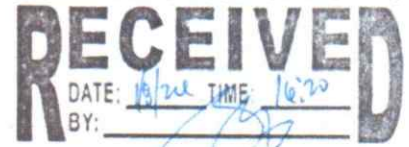
June		
June 1	Academic Affairs	Food for Thought/ SELF-DISCIPLINE: Cleanliness and Orderliness
June 8	Student Affairs	Trivia/ Philippine Environment Month (Proclamation No. 237, s. 1988)
June 15	Admin	Food for Thought/ SELF-DISCIPLINE: Fitness and Health
June 22	Finance	Trivia/ W.A.T.C.H. (We Advocate Time Consciousness and Honesty) Month (Proclamation No. 1782, s. 2009)
June 29	Academic Affairs	Food for Thought/ SELF-DISCIPLINE: Ecological Harmony and Orderly Conduct
July		
July 6	Student Affairs	Trivia/ Nutrition Month (Presidential Decree No. 491, s. 1974)
July 13	Admin	Food for Thought/ INTEGRITY: Being True to Oneself and Truthfulness
July 20	Finance	Trivia/ National Disaster Consciousness Month (Executive Order No. 137, s. 1999)
July 27	Academic Affairs	Food for Thought/ INTEGRITY: Trustworthiness, Sincerity, and Honesty
August		
August 3	Student Affairs	Trivia/ Buwan ng Wikang Pambansa (Proklamasyon Blg. 1041, s. 1997)
August 10	Admin	Food for Thought/ COURAGE: Assertiveness and Positive Attitude
August 17	Finance	Trivia/ History Month (Proclamation No. 339, s. 2012)
August 24	Academic Affairs	Food for Thought/ COURAGE: Spiritual Strength
August 31	Student Affairs	Food for Thought/ Buwan ng Wikang Pambansa
September		
September 7	Admin	Trivia/ National Teachers' Month (September 5 - October 5) (Proclamation No. 242, s. 2011)
September 14	Finance	Food for Thought/ RESPECT: Care
September 21	Academic Affairs	Trivia/ National Clean-up Month (Proclamation No. 244, s. 1993)
September 28	Student Affairs	Food for Thought/ RESPECT: Concern
October		
October 5	Admin	Trivia/ National Health and Wellness Tourism Month (Proclamation No. 1280, s. 2007)



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October 12	Finance	Food for Thought/ RESPONSIBILITY: Commitment
October 19	Academic Affairs	Trivia/ National Indigenous Peoples Month (Proclamation No. 1906, s. 2009)
October 26	Student Affairs	Food for Thought/ RESPONSIBILITY: Accountability and Reliability
November		
November 3	Admin	Trivia/ Filipino Values Month (Proclamation No. 479, s. 1994)
November 9	Finance	Food for Thought/ NATIONALISM: Loyalty and Patriotism
November 16	Academic Affairs	Trivia/ Philippine Book Development Month (Proclamation No. 1436, s. 2007)
November 23	Student Affairs	Food for Thought/ NATIONALISM: Appreciation of Cultural Heritage and Pride in One's Country
November 30	Admin	Food for Thought/ PEACE: Justice and Serenity
December		
December 7	Finance	Trivia/ National Volunteers Month (Proclamation No. 55, s. 1998)
December 14	Academic Affairs	Food for Thought/ PEACE: Fairness and Harmony
December 21	Student Affairs	Trivia/ Energy Consciousness Month (Proclamation No. 1427, s. 2007)
December 28	Admin	Food for Thought/ PEACE: Prudence

JAN 08 2020