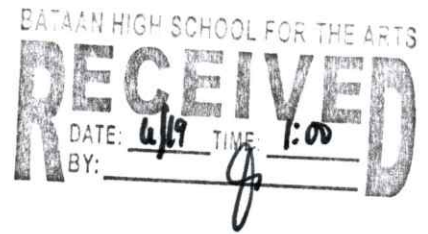




Republic of the Philippines
Department of Education
REGION III

BATAAN HIGH SCHOOL FOR THE ARTS



JUN 19 2026

SCHOOL MEMORANDUM

No. 125, s. 2026

**DESIGNATION OF THE SCHOOL PARENTS-TEACHERS ASSOCIATION
(SPTA) FOCAL PERSON**

To: Academic Affairs Division
Students Affairs Division
Teaching and Non-Teaching Personnel
All Others Concerned

1. To ensure the effective coordination and implementation of programs, projects, and activities of the School Parents-Teachers Association (SPTA), and to strengthen partnership between the school and the parents, **Ms. MARGIOLEH G. ALONZO** is hereby designated as the **School Parents-Teachers Association (SPTA) Focal Person** for School Year 2026-2027 effective June 22, 2026.
2. As SPTA Focal Person, she shall perform the following duties and responsibilities:
 - a) Coordinate with the SPTA officers and members regarding school-related activities and concerns;
 - b) Facilitate communication between the school administration and the Parents-Teachers Association;
 - c) Assist in the planning, implementation, monitoring, and evaluation of SPTA programs and projects;
 - d) Maintain and update records and documents related to SPTA activities;
 - e) Prepare and submit necessary reports as required by the school and higher authorities; and
 - f) Perform other related functions as may be assigned by the School Head.
3. All concerned are hereby enjoined to extend their full support and cooperation to ensure the successful discharge of her duties.
4. For information, guidance, and compliance.


MIA ARIANA P. CANCIONGCO, PhD
Director III / School Director

To be indicated in the Perpetual Index
Under the following subjects:
DESIGNATION
AAO4/June 19, 2026