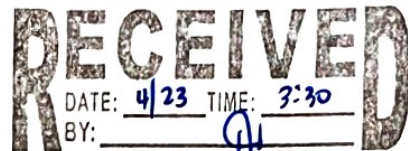




Republic of the Philippines
Department of Education

REGION III
BATAAN HIGH SCHOOL FOR THE ARTS


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APR 23 2026

OFFICE MEMORANDUM NO. DDI-BAC, s. 2026

TO: BAC Members
BAC Secretariat
BAC Technical Working Group
School Nutritionist/ Representative-Implementing Unit

FROM: 
ATTY. BRYAN M. SANTOS, LLM, PhD, CESE
Director II
BAC Chairman

SUBJECT: PRE-PROCUREMENT CONFERENCE FOR THE PROCUREMENT OF BUFFET MEALS (BREAKFAST, LUNCH, & DINNER) FOR 123 SCHOOL DAYS (JUNE 8 TO DECEMBER 18, 2026) OF 113 BHSA STUDENTS

Notice is hereby given to all participants that the **Pre-Procurement Conference** for the project named hereunder will be held on **April 27, 2026, 1:30 PM** at the **BHSA Conference Room**.


Project Name	ABC
BUFFET MEALS (BREAKFAST,LUNCH, & DINNER) FOR 123 SCHOOL DAYS (JUNE 8 TO DECEMBER 18, 2026) OF 113 BHSA STUDENTS	P 5,559,500.00

The following items shall be discussed during the pre-procurement conference:

1. Confirm contract Description, Scope of Contract, ABC, and Duration;
2. Review Proposed Contract Procurement in Accordance with approved PPMP and APP;



"Bayan ng Bayani, Bayani ng Sining"

 Brgy. Ibaba, Bagac, Bataan

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3. Determine the readiness of the procurement at hand including availability of appropriation for the procurement and completeness of the Bidding Documents;
4. Review, modify and agree on criteria for eligibility screening, evaluation of bids, and post qualification;
5. Agree on procurement schedule; Deadline and time for invitation, Issuance of BDs, Pre-Bid Conference, Receipt and Opening of Bids, Bids Evaluation, Post qualification, Award;
6. Other Matters
7. Summary of Agreements

For the information and guidance of all concerned.