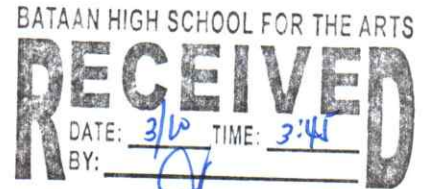




Republic of the Philippines
Department of Education
REGION III

BATAAN HIGH SCHOOL FOR THE ARTS



SCHOOL MEMORANDUM

No. 070, s. 2026

MAR 10 2026

**IMPLEMENTATION OF ENERGY CONSERVATION PROTOCOLS AND FLEXIBLE
WORK ARRANGEMENT IN THE BATAAN HIGH SCHOOL FOR THE ARTS**

To: All Functional Division Chiefs
All Others Concerned

1. In reference to *DepEd Memorandum No. 018, s. 2026* titled "Implementation of Energy Conservation Protocols and Flexible Work Arrangements in the Department of Education Pursuant to Memorandum Circular No. 114," all personnel are hereby informed of the implementation of energy conservation measures and flexible work arrangements in support of the government's efforts to reduce electricity and fuel consumption.
2. This initiative is aligned with *Memorandum Circular No. 114* issued by the *Office of the President*, which directs government agencies to adopt energy-saving practices and alternative work arrangements while ensuring the continuous delivery of public services.
3. In line with the above directive, the following energy conservation protocols shall be observed by all personnel in the school:
 - a. Maintain air-conditioning units at a temperature setting of **24°C** whenever in use;
 - b. Ensure that lights, air-conditioning units, computers, printers, and other electrical equipment are turned off when not in use and after office hours;
 - c. Activate power-saving or sleep mode on office equipment when idle;
 - d. Maximize the use of natural lighting and ventilation whenever feasible; and
 - e. Limit the use of electricity to essential school operations.
4. Relative to the *Flexible Work Arrangement (FWA)*, the school shall comply with the guidance provided by the Department of Education and the Schools Division Office. Teaching personnel shall continue to follow their regular class schedules to ensure uninterrupted delivery of instruction and completion of end-of-school-year activities, while adoption of Work From Home arrangement every Friday for non-teaching personnel shall be observed in accordance with the aforementioned memorandum.
5. All personnel are encouraged to actively participate and support the implementation of these measures to promote responsible energy use and contribute to the government's energy conservation efforts effective **March 9, 2026** and shall remain in effect until lifted by the Department of Education.



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6. Immediate and wide dissemination of this Memorandum is desired.


MIA ARIANA P. TANCIONGCO, PhD
Director III
School Director

MAR 09 2026

Encl.: none
Reference: none
To be indicated in the Perpetua Index under the following subjects

ENERGY CONSERVATIONS
FLEXIBLE WORK ARRANGEMENTS

SERVICE DELIVERY
WORK FROM HOME

OSD01/AD01 March 9, 2026

