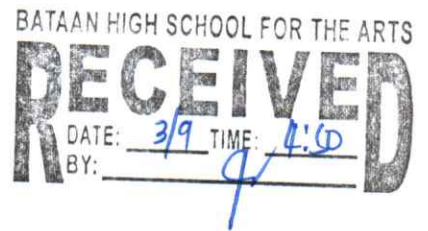




Republic of the Philippines
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BATAAN HIGH SCHOOL FOR THE ARTS



MAR 09 2026

SCHOOL MEMORANDUM

No. 068, s. 2026

CONDUCT OF GAD ACTIVITY “STRENGTHENING GENDER-RESPONSIVE GOVERNANCE IN ARTS EDUCATION: A CAPACITY-BUILDING WORKSHOP FOR BHSA PERSONNEL”

To: Chief, Functional Divisions
All Others Concerned

1. Bataan High School for the Arts (BHSA) is tasked to provide quality, relevant, and inclusive secondary education in the arts. Ensuring a gender-responsive, safe, and equitable working and learning environment forms part of the institution’s responsibility in upholding excellence, accountability, and ethical public service.
2. In line with the nationwide observance of the National Women’s Month Celebration, (NWMC) for March 2026, this Office announces the conduct of a two-day training/seminar/workshop, “*Strengthening Gender-Responsive Governance in Arts Education: A Capacity-Building Workshop for BHSA Personnel*”, to be held on **March 21-22, 2026** at a venue within Bataan.
3. This activity is anchored on the provisions of the Republic Act No. 9710 and its Implementing Rules and Regulations, which mandate all government agencies to adopt gender mainstreaming as a strategy to eliminate discrimination against women and institutionalize Gender and Development (GAD) programs. The celebration is further guided by issuances of the Philippine Commission on Women enjoining all agencies and instrumentalities of government to actively participate in capacity-building initiatives during Women’s Month.
4. The objectives of the activity is to:
 - a. Strengthen personnel understanding of the Magna Carta of Women and related GAD laws and policies applicable to all BHSA personnel;
 - b. Enhance institutional capacity in integrating gender-responsive principles in governance, planning budgeting, and workplace conduct; and
 - c. Develop actionable commitments to reinforce BHSA’s GAD programs and safe spaces compliance mechanisms.
5. This memorandum **shall serve as the Travel Authority** of the said participants.



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6. Enclosed are the List of Participants and Program Matrix, for reference.
7. Immediate and wide dissemination of this Memorandum is earnestly desired.

MAR 09 2026



MIA ARIANE M. TANCIONGCO, PhD
Director III
School Director

MAR 09 2026

Encl.: List of Participants and Program Matrix
Reference: RA 9710

To be indicated in the Perpetua Index under the following subjects
GAD TRAINING/SEMINAR/WORKSHOP

OSD01/AD02/AD06 March 5, 2026





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Annex A – List of Participants

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LIST OF PARTICIPANTS

**“Strengthening Gender-Responsive Governance in Arts Education:
A Capacity-Building Workshop for BHSA Personnel”
March 21-22, 2026
Within Bataan**

	Full Name	Division	Position
1	Mia Ariana P. Tanciongco	Office of the School Director	Director III
2	Haroun Seth M. Kawit		PO II
3	Rendel James D. Antonio		Clerk
4	Alma R. Garcia	Student Affairs Division	CAO
5	Margioleh G. Alonzo		PDO III
6	Imelda R. Villanueva		AO IV
7	Jenevei J. Acar		PDO II
8	France Joy V. Bonagua		Dentist I
9	Timi T. Labandilo		Nurse I
10	Armida V. Gaviola		Librarian
11	Louisa Dawn A. De Guzman		Nutritionist
12	Jereline M. Olivera		DM II
13	Joyce Ann V. Sartiga		DM I
14	Christian C. Mangalindan		ADAS II
15	Angelina R. Reyes	Clerk	
16	Lyda V. Bantugan	Finance Division	SAO
17	Eleanor B. Feria		AO IV
18	Emmanuel C. Felicilda		AO II
19	Jayvee C. Bantugan	Academic Affairs Division (NTP)	ADAS II
20	Ronald P. Bantugan		CEPS
21	Samuel A. Quiroz		SvEPS
22	Ma. Glenda F. Dela Fuente		EPS II
23	Joshua M. Barometro	Academic Affairs Division (Basic Education)	ADAS II
24	Pepito B. Hernandez		MT I
25	Neale Oliver V. Bonbon		SPET I
26	Reniell H. Esconde		SPET I
27	Lourrie Mey F. Libo-on		SPET I
28	Rusell Alden R. Mangalindan		SPET I
29	Dennis J. Reyes	SPET I	



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30	Jayson T. Sarmiento		SPET I
31	Jeriah Arden R. Enriquez		Teacher I
32	Jessa M. Albarda		Teacher I
33	Carl Jones B. Dela Cruz	Academic Affairs Division (Arts Education)	MT I
34	Michael Melvin O. Odoemene		SPET I
35	Michelle F. Collado		SPET I
36	Erwin T. Cupla		SPET I
37	Ma. Erika Gene D. Dino		SPET I
38	Aubrey J. Savet		SPET I
39	Alvin P. Hulipas		CAO
40	Oliver V. Arevalo	Administrative Division	SAO
41	Avegail A. Vicente		AO V
42	Nieva D. Adelino		AO V
43	Jomar D. Dela Cruz		AO IV
44	Marisol B. Cunanan		AO III
45	Marilou F. Benliro		AO II
46	Noriely A. Bantugan		Utility
47	Clarissa S. Rodriguez		Utility
48	Ms. Maria Christine M. De Leon	PCW National GAD Resource Pool (NGRP)	Local Government Operations Officer VI (Resource Person) GAD Specialist

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Annex B – Program Matrix

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PROGRAM MATRIX

**“Strengthening Gender-Responsive Governance in Arts Education:
 A Capacity-Building Workshop for BHSA Personnel”**
 March 21-22, 2026
 Within Bataan

DAY 1 (March 21, 2026)

Time	Program	In-Charge
8:00 am – 8:30 am	Opening Ceremony	Jomar D. Dela Cruz, AO IV Oliver V. Arevalo, SAO Opening Remarks Dr. Alvin P. Hulipas Chief Admin Officer, Admin Dr. Mia Ariana P. Tanciongco Director III
8:30 am – 10:00 am	Overview of Women’s Month and Legal Framework (RA 9710 and IRR)	Maria Christine M. De Leon LG00 VI – DILG R-III
10:00 am – 10:30 am	Break	
10:30 am – 12:00 nn	Gender Concepts and Gender Sensitivity in Public Service	Maria Christine M. De Leon LG00 VI – DILG R-III
12:00 nn – 1:00 pm	Lunch Break	
1:00 pm – 3:00 pm	Gender Mainstreaming in Educational Institutions	Maria Christine M. De Leon LG00 VI – DILG R-III
3:00 pm – 3:30 pm	Break	
3:30 pm – 5:00 pm	Safe Spaces, Anti-Sexual Harassment & Workplace Protection	Maria Christine M. De Leon LG00 VI – DILG R-III
5:00 pm – 6:15 pm	Check In and Dinner	
6:15 pm – 7:00 pm	Workshop: Identifying Gender Issues in BHSA Presentation of Outputs	PCW Resource Person Program Management Team

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Annex B – Program Matrix

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PROGRAM MATRIX

**“Strengthening Gender-Responsive Governance in Arts Education:
A Capacity-Building Workshop for BHSA Personnel”**
March 21-22, 2026
Within Bataan

DAY 2 (March 22, 2026)

Time	Program	In-Charge
8:00 am – 8:30 am	Management of Learning	Jomar D. Dela Cruz, AO IV Oliver V. Arevalo, SAO Administrative Division
8:30 am – 10:00 am	Women Empowerment in Public Service and Leadership	Maria Christine M. De Leon LGOO VI – DILG R-III
10:00 am – 10:30 am	Break	
10:30 am – 12:00 nn	Women’s Health, Wellness, and Work-Life Integration	Maria Christine M. De Leon LGOO VI – DILG R-III
12:00 nn – 1:00 pm	Lunch Break	
1:00 pm – 3:00 pm	Workshop: Strengthening BHSA’s Gender-Responsive Systems	Maria Christine M. De Leon LGOO VI – DILG R-III Program Management Team
3:00 pm – 3:30 pm	Break	
3:30 pm – 5:00 pm	Closing Program Awarding of Certificate of Appreciation to all women personnel of BHSA Photo Opportunity	Program Management Team

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