



Republic of the Philippines
Department of Education
REGION III

BATAAN HIGH SCHOOL FOR THE ARTS



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SCHOOL MEMORANDUM

No. 059, s. 2026

MAR 03 2026

COMPILATION OF REGIONAL OFFICE III SIGNED 2025 PROPOSALS

To: Chief, Functional Divisions
All Others Concerned

1. In line with the School's strategic direction and in preparation for the proposed additional funding request for the 2026 PAK Initiative implementation, this Office hereby directs all Proponents/Program Leads to **compile and submit the original signed copies of their 2025 Proposals duly approved by the Department of Education Regional Office III.**
2. The consolidation of these documents is necessary to facilitate systematic budget preparation and finalization for submission to:
 - a. Ensure alignment of proposed 2026 funding requirements with previously approved 2025 program scopes, deliverables, and financial parameters;
 - b. Establish an auditable reference for validating program continuity, expansion, or enhancement under the PAK Initiative;
 - c. Provide documentary basis for cost projections, object-of-expenditure classification, and funding source determination;
 - d. Strengthen compliance with budget review protocols, including technical scrutiny and justification of proposed appropriations; and
 - e. Minimize budget disallowances, revisions, and delays arising from incomplete, inconsistent, or unsupported financial documentation.
3. All Proponents/Program Leads are hereby instructed to submit the original signed copy to the Administrative Assistant II, Administrative Division, on or before March 6, 2026 (12:00 noon).
4. For clarifications and related concerns, you may visit the Office of the School Director, or email bhsa@deped.gov.ph.
5. Immediate and strict compliance with this Memorandum is hereby directed.


MIA ARIANA P. D. CIONGCO, PhD
Director III
School Director

Encl.: None
Reference: as stated
To be indicated in the Perpetua Index under the following subjects
PROPOSAL BUDGET
OSD01 March 2, 2026