



Republic of the Philippines
Department of Education
REGION III
BATAAN HIGH SCHOOL FOR THE ARTS

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RECEIVED
DATE: 2/02/2026 TIME: 12:00
BY: JES

FEB 02 2026

SCHOOL MEMORANDUM

No. 027, s. 2026

WORK FROM HOME ARRANGEMENT FOR NON-TEACHING PERSONNEL

To: Chief Administrative Officers
Chief Education Program Specialist
All School Office Personnel
All Others Concerned

1. In reference to the **Notice of Power Interruption** scheduled on **February 3, 2026 (Tuesday)** issued by PENELOCO dated January 28, 2026, which affects the location of the school, this Office hereby **suspends on-site reporting of non-teaching personnel on the said date**.
2. **All non-teaching personnel are hereby directed to observe a work-from-home arrangement** on the said date. Personnel are expected to continue performing essential services, accomplish their regular deliverables, and maintain open communication lines with their respective Division Chiefs and Unit Heads to ensure uninterrupted operations. Division Chiefs and Unit Heads shall, in turn, monitor the work outputs and accomplishments of their personnel and report the same to the Office of the School Director within the day.
3. Face-to-face classes shall continue as scheduled on the said date. Accordingly, the School Nurse and Dorm Managers are required to report for duty and are hereby tasked to supervise and monitor the ongoing classes and students to ensure their safety and well-being.
4. Attached herewith is the Notice of Power Interruption issued by PENELOCO for reference.
5. Immediate and wide dissemination of this Memorandum is hereby directed.


MIA ARMINA B. BANCIONGCO, PhD

Director III
School Director

Encl.: None

Reference: as stated

To be indicated in the Perpetual Index under the following subjects

SUSPENSION WORK-FROM-HOME

OSD01/OSD04/February 2, 2026



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PENELCO
PENINSULA ELECTRIC COOPERATIVE, INC.
APRIL 10, 1980

NOTICE OF POWER INTERRUPTION

FEB 02 2026



FEBRUARY 3, 2026 (MARTES)
9:00AM TO 2:00PM



Affected Areas

MUNICIPALITY OF BAGAC

- > Pag-aso
- > Las Casas/Pag-aso
- > Fajardo's Beach Resort
- > Morning Breeze Beach Resort
- > Bagac Bay Beach Resort



Replacement of rotten primary pole
(Magpapalit ng mga bulok / sirang poste)

Activity

***FOR SYSTEM RELIABILITY AND SAFETY**

Power Service may be restored earlier or upon completion of work/s cited above. Thank you!



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