



Republic of the Philippines
Department of Education
REGION III

BATAAN HIGH SCHOOL FOR THE ARTS



SCHOOL MEMORANDUM

No. 607, s. 2026

JAN 09, 2026

**REGULAR UPDATING OF SCHOOL'S CALENDAR
OF ACTIVITIES FOR FY 2026**

To: Office of the School Director
Chief, Functional Divisions
Young Artists
Parent and Guardians
All Others Concerned

1. To ensure transparency and synchronization, this Office informs all Functional Division to regularly update and coordinate their respective programs and activities to be reflected in the BHSA School Calendar for FY 2026.
2. The objective is to observe efficient planning, proper coordination, and avoid overlapping schedules among school programs, trainings, performances, meetings, and other official activities.
3. All functional divisions are requested to submit their **January to March 2026 activities** through **Mr. Haroun Seth M. Kawit**, Planning Officer II of Office of the School Director via email thru harounseth.kawit@deped.gov.ph, following the template that can be downloaded at tinyurl.com/ActivitiesPerDivision, on or before **January 5, 2025, 12:00 PM**.
4. In line with this, Planning Officer II shall consolidate and oversee the school-wide Calendar of Activities.
5. All revisions or changes shall be coordinated through a letter addressed to the School Director, Attention: Planning Officer II.
6. The BHSA Calendar Tracker can be viewed by scanning the QR code below or by visiting tinyurl.com/BHSACalendar2026



7. Immediate and strict compliance with this Memorandum is earnestly desired.

MIA ARIANA P. TANCIONGCO, PhD
Director III
School Director

Encl.: None

Reference: as stated

To be indicated in the Perpetual Index under the following subjects

CALENDAR

ACTIVITIES

OSD01/OSD04/January 7, 2026