



Republic of the Philippines  
**Department of Education**  
REGION III  
**BATAAN HIGH SCHOOL FOR THE ARTS**



JAN 09, 2026

**SCHOOL MEMORANDUM**

No. 607, s. 2026

**REGULAR UPDATING OF SCHOOL'S CALENDAR  
OF ACTIVITIES FOR FY 2026**

To: Office of the School Director  
Chief, Functional Divisions  
Young Artists  
Parent and Guardians  
All Others Concerned

1. To ensure transparency and synchronization, this Office informs all Functional Division to regularly update and coordinate their respective programs and activities to be reflected in the BHSA School Calendar for FY 2026.
2. The objective is to observe efficient planning, proper coordination, and avoid overlapping schedules among school programs, trainings, performances, meetings, and other official activities.
3. All functional divisions are requested to submit their **January to March 2026 activities** through **Mr. Haroun Seth M. Kawit**, Planning Officer II of Office of the School Director via email thru **harounseth.kawit@deped.gov.ph**, following the template that can be downloaded at **tinyurl.com/ActivitiesPerDivision**, on or before **January 5, 2025, 12:00 PM**.
4. In line with this, Planning Officer II shall consolidate and oversee the school-wide Calendar of Activities.
5. All revisions or changes shall be coordinated through a letter addressed to the School Director, Attention: Planning Officer II.
6. The BHSA Calendar Tracker can be viewed by scanning the QR code below or by visiting **tinyurl.com/BHSACalendar2026**



7. Immediate and strict compliance with this Memorandum is earnestly desired.

**MIA ARIANA P. TANCIONGCO, PhD**  
Director III  
School Director

Encl.: None

Reference: as stated

To be indicated in the Perpetual Index under the following subjects

CALENDAR

ACTIVITIES

OSD01/OSD04/January 7, 2026