



Republic of the Philippines
Department of Education
REGION III
BATAAN HIGH SCHOOL FOR THE ARTS



JAN 09, 2026

SCHOOL MEMORANDUM

No. 006, S. 2026

**RECONSTITUTION OF EXECUTIVE COMMITTEE
AND CONDUCT OF MONTHLY MEETING FOR FY 2026**

To: Chief Administrative Officers
Chief Education Program Specialists
All School Office Personnel
All Others Concerned

1. This Office announces the reconstitution of the Executive Committee and its conduct of the Monthly Executive Committee Meeting for FY 2026, to be held **every 1st Monday of the month**.
2. The objectives of this activity are as follows:
 - a) Ensure that the school's programs and initiatives align with the goals and directives outlined in Republic Act 11190;
 - b) Ensure effective governance, strategic planning, and continuous improvement in educational quality and student outcomes;
 - c) Regularly review and update the School Director regarding the implementation of arts curricula;
 - d) Oversee the efficient use of resources and procurement processes, ensuring that funding is allocated to support educational arts excellence; and
 - e) Establish metrics and benchmarks for evaluating the effectiveness of the school's programs and initiatives.
3. The agenda of the monthly Executive Committee Meetings are the following:
 - a) Presentation of all functional divisions regarding updates on on-going and upcoming projects/activities/programs of the school; and
 - b) Monthly financial report and other financial-related reports; and
 - c) Other matters.



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4. The reconstitution of the Executive Committee is as follows:

BHSA EXECUTIVE COMMITTEE

| NO. | NAME | POSITION TITLE |
|-----|--|--|
| 1 | MIA ARIANA P. TANCIONGCO | School Director III |
| 2 | RONALD P. BANTUGAN | Chief Education Program Specialist – Academic Affairs |
| 3 | ALMA R. GARCIA | Chief Education Program Specialist – Student Affairs |
| 4 | BERNADETTE M. DELA CRUZ | Chief Administrative Officer – Finance Division |
| 5 | ALVIN M. HULIPAS | Chief Administrative Officer – Administrative Division |
| 6 | MELBOURNE L. SALONGA | Information Technology Officer I |
| 7 | ROMINA D. VELASCO | Administrative Officer V (HR) |
| 8 | HAROUN SETH M. KAWIT | Planning Officer II |
| 9 | MARGIOLEH G. ALONZO (<i>Secretariat</i>) | Project Development Officer III |

5. Immediate dissemination and compliance with this Memorandum is earnestly desired.


MIA ARIANA P. TANCIONGCO, PhD
Director III
School Director

Encl.: None

Reference: as stated

To be indicated in the Perpetual Index under the following subjects

EXECOM MEETINGS RECONSTITUTION

OSD01/OSD04/January 8, 2026