



Republic of the Philippines
Department of Education

REGION III

BATAAN HIGH SCHOOL FOR THE ARTS

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SCHOOL MEMORANDUM No. 195, s. 2025

BHSA MONTHLY EXECUTIVE COMMITTEE MEETING

NOV 05 2025

To: Chief Administrative Officers
Chief Education Program Specialist
All School Office Personnel
All Others Concerned

1. This office announces the conduct of the Monthly Executive Committee Meeting on **November 06, 2025** from 8:00 AM to 5:00 PM at BHSA Conference Hall.
2. The agenda of the meeting are as follows:
 - a) **OFFICE OF THE SCHOOL DIRECTOR**
 - b) **ACADEMIC AFFAIRS DIVISION**
 - c) **ADMINISTRATIVE DIVISION:**
 - Update on GAD training
 - Update on PAKBet
 - Report on SM No. 191, s. 2025
 - BAC Updates
 - d) **FINANCE DIVISION:**
 - Status of Budget Utilization
 - e) **STUDENT AFFAIRS DIVISION:**
 - Updates on promotion process
 - Updates on Canteen
 - Hiring of PDO II, Nursing Aide II, Clerk
 - f) **OTHER MATTERS:**
3. Attached in this Memorandum are the List of Participants
4. Immediate dissemination and compliance are herewith desired.

MIA ARIANA PUTANCIONGCO, PhD
Director III / School Director

Encl:
Reference:
To be indicated in the Perpetual Index
Under the following subjects

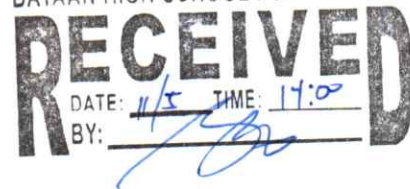
MEETING
OSD01/OSD05 November 5, 2025



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List Of Participants:

| BHSA Executive Committee Members | | | |
|----------------------------------|----------------------------|--------------------------------|------------------------------------|
| No. | NAME | DIVISION | POSITION |
| 1 | Mia Ariana P. Tanciongco | Officer of the School Director | Director III |
| 2 | Melbourne L. Salonga | | Information Technology Officer I |
| 3 | Ronald P. Bantugan | Academic Affairs Division | Chief Administrative Officer |
| 4 | Samuel A. Quiroz | | Supervising Administrative Officer |
| 5 | Alma R. Garcia | Student Affairs Division | Chief Administrative Officer |
| 6 | Perlie Ann R. Samonte | | Supervising Administrative Officer |
| 7 | Margioleh G. Alonzo | | Project Development Officer III |
| 8 | Bernadette M. dela Cruz | Finance Division | Chief Administrative Officer |
| 9 | Lyda V. Bantugan | | Supervising Administrative Officer |
| 10 | Alvin M. Hulipas | Administrative Division | Chief Administrative Officer |
| 11 | Oliver V. Arevalo | | Supervising Administrative Officer |
| Interim Member | | | |
| 12 | Hannah Grace I. Pedrocillo | Office of the School Director | Planning Officer I |