



Republic of the Philippines
Department of Education
REGION III
BATAAN HIGH SCHOOL FOR THE ARTS

JUL 03, 2025

SCHOOL MEMORANDUM

No. **107**, s. 2025

BHSA MONTHLY EXECUTIVE COMMITTEE MEETING

To: Chief Administrative Officers
Chief Education Program Specialist
All School Office Personnel
All Others Concerned

1. This office announces the conduct of the Monthly Executive Committee Meeting on **July 7, 2025**, from 8:00 AM to 5:00 PM at the BHSA Conference Hall.
2. The purpose of the meeting is to deliberate on all matters and concerns regarding the operations of the school.

The agenda of the meeting are as follows:

1. Timeline of Audition & Admission for SY 2026-2027
2. SA and Academic Calendar of Activities for SY 2025-2026
3. Request for Dental Equipment
4. Designation of Guidance Advocate
5. Status of Student Handbook
6. Class Program and Teacher's Teaching Load
7. Class Hours Contact Time
8. Inclusion of Music and Arts in MAPEH
9. Time On Task Policy
10. Implementation of Learning Action Cells
11. Status of Arts Curriculum
12. Request for a Copy of the ACR Bridging program and summer learning camp
13. Status of teachers' Needs.



Republic of the Philippines
Department of Education
REGION III

BATAAN HIGH SCHOOL FOR THE ARTS

14. Status of Cash Advance and Liquidation as of June 30, 2025
15. Modification of Work and Financial Plan for July 1 to 31, 2025, c/o SAO and Budget Officer
16. Issues concerning the supporting documents for claims on salary, travel expense, and rata c/o School Accountant
17. COA AOM no. DB BHSA 2025- 001 dated June 25, 2025
18. Proposed workshop on RPMS Phase I with BHROD
19. Reconstitution of BAC
20. Reconstitution Publicity Committee
21. Accomplishment report of all functional divisions.
22. Others

4. The following participants are expected to attend:

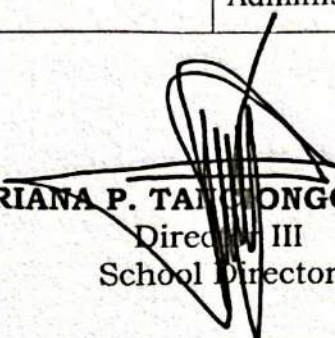
BHSA EXECUTIVE COMMITTEE MEMBERS:

NAME	DIVISION	POSITION
Mia Ariana P. Tanciongco	Office of the School Director	Director III
Raymond O. Caling		Planning Officer II
Melbourne L. Salonga		Information Technology Officer I
Ronald P. Bantugan	Academic Affairs Division	Chief Administrative Officer
Samuel A. Quiroz		Supervising Administrative Officer
Alma R. Garcia	Student Affairs Division	Chief Administrative Officer
Perlie Ann R. Samonte		Supervising Administrative Officer
Margioleh G. Alonzo		Project Development Officer III
Bernadette M. dela Cruz	Finance Division	Chief Administrative Officer
Lyda V. Bantugan		Supervising Administrative Officer
Alvin P. Hulipas	Administrative Division	Chief Administrative Officer



Republic of the Philippines
Department of Education
REGION III
BATAAN HIGH SCHOOL FOR THE ARTS

Oliver V. Arevalo		Supervising Administrative Officer
Romina D. Velasco		Administrative Officer V


MIA ARIANA P. TAN CHONGCO, MM, PhD
Director III
School Director

Encl.:
Reference:
To be indicated in the Perpetual Index
Under the following subjects

MEETING

OSD01/OSD04 July 3, 2025