



Republic of the Philippines
Department of Education

REGION III

BATAAN HIGH SCHOOL FOR THE ARTS

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SCHOOL MEMORANDUM

JUN 25 2025

No. 103, s. 2025

To: Chief Administrative Officers
Chief Education Program Specialist
School Office Personnel
Parents and Guardians
All Others Concerned

OFFICIAL SCHEDULE FOR STUDENT ID PICTURE TAKING

1. Please be informed that the official **ID picture taking** for students will be conducted on **June 30, 2025** at **Bataan High School for the Arts Conference Room**.
2. The schedule per grade level is as follows:

Grade 7	-	9:00 AM to 10:00 AM
Grade 8	-	10:00 AM to 11:00 AM
Grade 9	-	11:00 AM to 12:00 AM
Grade 10	-	01:00 AM to 02:00 NN
Grade 11	-	02:00 PM to 03:00 PM
3. The ID photo session will be facilitated by Mr. Christian Mangalindan, with the assistance of Mrs. Joyce V Sartiga. Subject teachers handling classes during the scheduled time slots are also requested to assist their students during the session.
4. All students are required to **wear a plain white shirt** for uniformity and official documentation purposes. Kindly ensure punctuality and orderly conduct throughout the activity.
5. For information and strict compliance.

MIA ARIANA ENCINCO, PhD
School Director

To be indicated in the Perpetual Index
Under the following subjects

STUDENTS
WELFARE

SA03/June 25, 2025

"Bayan na Bayani, Bayani na Sinina"