



Republic of the Philippines
Department of Education
REGION III
BATAAN HIGH SCHOOL FOR THE ARTS

SCHOOL MEMORANDUM
No. 002, s. 2025

MAY 23-2025

To: Chief Administrative Officers
Chief Education Program Specialist
All Others Concerned

SCHOOL ENROLLMENT PROCESS FOR SCHOOL YEAR 2025-2026

1. This Office announces the conduct of **Enrollment for the School Year 2025-2026 from June 2 to June 11, 2025 at Bataan High School for the Arts, Brgy. Ibaba, Bagac, Bataan.**
2. In order to ensure a smooth and efficient enrollment process, please take note of the following details:
 - a. Submission of Requirements**
All incoming students are required to submit the following documents to the Registrar's Office on the day of enrollment:
 - Completed Enrolment Form
 - Original and photocopy of Birth Certificate (PSA) for New Student
 - Report card (Form 138) from the previous school
 - 2 pcs. 2x2 pictures.

b. Schedule of Enrollment

GRADE	DATE	TIME OF ENROLLMENT
Grade 10	June 2, 2025	8:00am – 10:00 am / 1:00pm -3:00 pm
Grade 9	June 3, 2025	8:00am – 10:00 am / 1:00pm -3:00 pm
Grade 8	June 4, 2025	8:00am – 10:00 am / 1:00pm -3:00 pm



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Grade 11	June 5, 2025	8:00am – 10:00 am / 1:00pm -3:00 pm
Dance students who are undergoing summer intensive program.	June 9, 2025	8:00 am – 10:00 am / 1:00pm - 5:00pm
Music Students who are undergoing summer intensive program.	June 2-4, 2025	8:00 am – 10:00 am/ 1:00 pm – 5:00 pm
All upcoming grade 7 students, grade 8 and 11 transferees.	June 11, 2025 (Last day of Sining Tagpuan)	1:00pm – 5:00pm

3. An orientation regarding dorm and medical concerns, and scholarship contract for students and parents will follow after enrollment at 10:00am and 3pm. We encourage all the students to complete the enrollment process on their designated dates from June 2 -11, 2025.
4. For inquiries or assistance, please contact the Registrar's Office at Bataan High School for the Arts at bhsa@deped.gov.ph or contact us at 09956344455.
5. For information and guidance.


MIA ARIANA D. LIANCIONGO, PhD
Director III

To be indicated in the Perpetual Index
Under the following subjects :

ENROLLMENT
REGISTRATION

SA07/May 22, 2025



"Bayan ng Bayani, Bayani ng Sining"

✉ Brgy. Ibaba, Bagac, Bataan

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